

2013 Friends Meeting Minutes
January 8, 2013

Attendees:

Paula Highfill, President	Steve Standefer
Carol Ann Grantham, V-P	Loretta Reves
Jenny Elliott, V-P (Reads)	Robert Lee
Diane Kelly, Treasurer & V-P(Writes)	Joyce Sternberg
Sharman Miller	Dee Lemser
Sharon Zambrzycki	Sarah Thomason
April Spencer	Stacey Guttman

1. Minutes

The meeting was called to order at 5:05 p.m. by Paula. The minutes for November were not presented due to the Secretary experiencing a computer “glitch.” They will be presented at the February meeting.

2. Treasurer’s Report

The reports for November and December were presented. Notable income for November was an additional \$410.55 in book sales for Mansfield Writes! Expenses for November include \$443.71 which reflects \$67.72 for sales tax reimbursement and \$375.99 refund on returned books. This amount is shown as a credited expense rather than income so that total cost for Mansfield Writes is correct. Sharman moved to approve the report, second was made by Sharon, and the motion passed unanimously. Notable income for December was \$195 for memberships, \$782.42 for regular book sales, and \$69.66 for cash donations from Summit High School Key Club and tips received from gift wrapping at Barnes & Noble. There was an additional expense for Mansfield Writes of \$30.99. Mansfield Writes had a net profit of \$318.46. Dee moved to approve the report for December, second was made by Robert, and the motion passed unanimously. The year-end report was not approved as some corrections need to be made and further research needs to be done.

3. President’s Report

- **Award** - Our Friends group is one of only two winners nationwide of the 2012 National Friends of Libraries Week Awards. We will receive \$250 and a certificate. In addition, we will be recognized at the United for Libraries

Gala Author Tea at the ALA Midwinter Meeting in Seattle on January 28, 2013. We received this award for activities promoting our Friends group including our “Gnomination” membership campaign. Congratulations to everyone who worked so hard on this project!

- **Book Fair** - The Book Fair and gift-wrapping event at Barnes & Noble was a big success. We received over \$600 in book sales and over \$40 in tips. Thanks to everyone who volunteered for this event.
- **Glass Display Case** - Sharon has a display featuring the Friends for January and is working on a calendar for the rest of the year. She is also asking for suggestions for themes and display items.
- **City Council Bond Package** - The City Council will have a work session for a possible bond election on Wednesday, January 9, at City Hall. A new library is being considered as a part of this bond package. The public is welcome to attend the work session and observe the process.
- **2013 Staff Gifts** - Part of the staff Christmas gifts for 2013 has been purchased.
- **Membership Letter** - Officers will be writing the letter and will schedule a work session for mailing it out later on this month.

4. New Business

- **Tax free sales days** - The State of Texas allows two days during which we do not have to collect sales tax for book sales. A motion was made by Diane for those two days to be for Reads and Writes. Carol Ann seconded the motion and it passed unanimously.
- **Secretary** - Stacey, our current secretary, has found it necessary to resign her post. Sharon expressed an interest in completing Stacey’s two-year term. This item will remain on the agenda to allow time for other members to also be considered.

- **Meeting Time Change** - A discussion was had regarding changing the meeting to 6:00. This will be placed on next month's agenda for a formal vote.

5. Unfinished Business

- **Reads!** - We have selected two books this year: *What Dogs Teach Us* and *What Cats Teach Us*, both written by Glen Dromgoole. The actual date for the author event will be finalized soon. Discussion was had regarding other activities and events we could have related to these two books.

6. Adjourn

The meeting was adjourned at 6:35 PM. The next meeting is February 12, 2013, at 5:00 p.m.