

2010 Friends Meeting Minutes

November 9, 2010

Attendees:

Paula Highfill, President

Carol Ann Grantham, Secretary

Diane Kelly, Treasurer

Kathy Buehner, 1st Vice-President

Jenny Elliott, 2nd Vice President

Beverly Frank

Sharman Miller

Marilyn George

Annette Weber

Robert Lee

A. Minutes Approval:	The meeting was called to order at 5:05 PM. Sharman moved to approve the minutes from the previous meeting and Robert seconded the motion. The motion passed unanimously.
B. Treasurer's Report:	Diane presented the report for October. The main expense for the month was Texas Library Association dues for the officers, Paula, Diane, Jenny, and Carol Ann. The dues for Kathy will be sent in this month. The expense shown for special events was for the purchase of tickets to the film about John Howard Griffin at the Modern Art Museum in Fort Worth. That expense was reimbursed by the individuals attending the film. Jenny moved the report be accepted, Sharman seconded the motion, and the motion passed unanimously.
C. Librarian's Report:	Steve was absent due to illness. Annette reported that the Board will meet on Wednesday. Topics of discussion at the Board meeting will include the new Polaris system and long-range plans for the Library.
D. President's Report:	<p>Web site: Pam Downs is now our web master. Although she is a library employee, Pam has volunteered to do this job on her own time. Paula encouraged us to look at the web site to see the improvements Pam has already made to it. If we have ideas or suggestions for something we would like to see on the web site, we should email it to the Friends for consideration.</p> <p>Donation Thank You: We received a thank you from Pat Young, Adult Services Librarian, regarding the donation we made in memory of Don Combest, Geneva Combest's husband. Two books were purchased that Geneva thought Don would have enjoyed: "A Walk Across Texas" by Jon</p>

McConal, and “Green Home Improvement: 65 Projects That Will Cut Utility Bills, Protect Your Health and Help the Environment” by Daniel D. Chiras.

Mansfield Writes Wrap-Up: This event was a wonderful success. There were 88 in attendance. Just by word of mouth, we now have authors asking to be on the panel. We have also received suggestions for authors for future panels. One such author is a cartoonist, Scott Hilburn, who draws “The Argyle Sweater.” Good job, Diane!

Texas Book Consignments: As of October 12, the items listed total 172. As of November 1, 35 of the listed items have been sold. These 35 items sold for a total of \$257.48 and our net profit was \$134.10. Considering that \$35 is the most we would have gotten for these items through our own book sale, we are very pleased with the results.

Holiday Decorating: Hometown Holidays at the MAC is scheduled for December 4. We will meet at the Library at 4:00 PM on November 30 to put up and decorate the Christmas tree.

E. Unfinished Business:

Friends Bookmarks: Paula advised that we have three options regarding bookmarks: 1) not having Friends bookmarks, but making a contribution to the library for their purchase of more bookmarks since they have been greatly affected by budget constraints; 2) using the generic ones available through ALTAFF and adding our specific information to them with a stamp; or 3) having our own bookmarks printed. We considered two quotes, one from LePrint Express and one from JMH Printing. After some discussion, it was determined that the best value and repeat service could be obtained from JMH. For 1,000 bookmarks with color and printed on both sides, it would be \$244. Kathy moved that we have our own printed by JMH. The motion was seconded by Robert and passed unanimously.

Annette showed us a bookmark she and Rick designed to go into bags given to new mothers at Mansfield Methodist Hospital. Paula will research what the additional cost would be to have 1,000 of these printed at the same time we have the ones printed for the Friends, but she thinks the added cost would be minimal.

Friends Book Bags: We have received a new order of book bags that should be enough to last through the holidays. The cost of the bags has gone up, but after some discussion, we decided to leave the sales price the same. However, we will try to market the bags more aggressively with additional displays and signage. Before reordering, we will revisit the issue of cost vs. profit and decide whether or not to raise the

	<p>sales price.</p> <p>Mansfield Reads: Carlon Cloud is not able to be as involved this year and has given the sponsor information to Jenny. At the regular Friends meeting on January 11, we will schedule a Reads planning meeting.</p> <p>ALA Literary Landmark Designation: Although it has been three or four weeks since the letter applying for the designation was mailed, we have not heard back from them. It could take as long as eight weeks before we receive a response.</p> <p>Kathy made a motion that we order two copies of the film, one for us and one to give to the Mansfield Historical Society. Paula seconded the motion and it passed unanimously.</p>
F. New Business:	<p>Kathy suggested that along with the reminder of the next meeting, the agenda and the minutes from the previous meeting be sent to Friends members. Everyone agreed that was a good idea and Carol Ann volunteered to do so. Paula will provide the agenda to her at least 72 hours in advance of the scheduled meeting.</p>
G. Other Discussion Items	<p>None.</p>
H. Next Meeting:	<p>The meeting adjourned at 6:10 PM. There is no meeting in December. The next regular meeting will be January 11, 2011.</p>